



# Guiding rules for Astrophysics Master Students

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These guiding rules are meant to help new master students along during the two-year master studies in Astrophysics at the Radboud University.

1. At the start of the master programme, notify the astrophysics master coordinator (dr. Søren Larsen, [s.larsen@astro.ru.nl](mailto:s.larsen@astro.ru.nl)) and the secretariate of the astrophysics department ([secr@astro.ru.nl](mailto:secr@astro.ru.nl)). You will be assigned a desk and computer terminal to work at during your master studies. You will also obtain a key to the astrophysics rooms and your access card will be adapted for entry into the wing after 18:00.
2. In the first month (before October 1), propose to, and discuss with, dr. Søren Larsen a course programme and timeline for your masters.
3. It is strongly recommended that astrophysics master students include Astroparticle Physics and Telescope Observing as their mandatory electives.
4. Before Christmas of the first year, make a choice of a primary supervisor for your master research project. Notify the master coordinator of your choice. A list of current staff in the astrophysics department can be found at <http://www.astro.ru.nl/wiki/general/people>. Decide with your primary supervisor on a research topic, a timeline, and an attendance schedule.
5. The primary supervisor will draw up a thesis project plan, which includes a description of the research topic, the plan for supervision (including a possible secondary supervisor in the form of a postdoc or PhD student), the timeline and the attendance schedule.
6. During the master thesis project, students are required to spend at least three full days per week on the thesis project and be present at the Department. Working hours are to be discussed with the primary supervisor.
7. Master thesis projects can only start after you have obtained your Bachelor degree.
8. All master students actively working on their thesis project are expected to be present at the Weekly Held Astrophysics Meetings (better known as *WHAM's*) on Tuesday morning (11:00-12:15). The only exception is when courses are scheduled during these times.
9. All master students are required to attend the regular seminars and colloquia (see <http://www.astro.ru.nl/wiki/news/seminars>).
10. The master thesis project will last exactly one full time year. At the start of the thesis project a projected end date will be noted down.
11. In case of illness, notify your primary supervisor and the secretariate of your illness.
12. Only students actively working on their thesis project are eligible for Telescope Observing. Notify prof. Paul Groot ([p.groot@astro.ru.nl](mailto:p.groot@astro.ru.nl)) as soon as you start working on your thesis project to allow for timely planning.